

# REQUEST FOR USE WSP&R FACILITIES



1767 Island Hwy . Victoria, BC V9B 1J1  
www.westshorerecreation.ca

TODAY'S DATE: \_\_\_\_\_

## USER INFORMATION

ORGANIZATION: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

MUNICIPALITY:  Langford  Colwood  Metchosin  Highlands  Sooke  View Royal  Other: \_\_\_\_\_

PHONE (Business): \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PHONE (Home): \_\_\_\_\_

FAX: \_\_\_\_\_

ALTERNATE: \_\_\_\_\_

PHONE: \_\_\_\_\_

## ARENA BOOKINGS

SEND TO **Kyle Laberge**

PH 250-474-8637 FX 250-474-8685  
klaberge@westshorerecreation.ca

### JdF and Bear Mountain Arena

Bear Mountain (Dry Floor)

Bear Mountain (Ice)

Bear Mountain (Lobby)

JdF Arena (Dry Floor)

JdF Arena (Ice)

JdF Arena (Lobby)

\_\_\_\_\_

### Extras

Ticketing Required

Insurance

## FACILITY BOOKINGS

SEND TO **Joan Awalt**

PH 250-474-8611 FX 250-474-8650  
bookings@westshorerecreation.ca

### Juan de Fuca Recreation Centre

Boardroom

Galleon Room

Spinnaker Room

Lookout Lounge

Clubhouse: Upper

Clubhouse: Lower

Kinsmen Fieldhouse

JdF 55+ Auditorium

JdF 55+ Room 101 201 202

Basketball Courts

Baseball Diamond 1 2 3

Beach Volleyball 1 2 3

Picnic Shelter

Playing Field 1 2 3

Lacrosse Box

Curling Rink (Dry Floor)

Curling Rink (Ice)

Curling Rink (Lobby)

Curling Equipment Rental

Curling Instruction

### Centennial Centre

Youth Room

Spruce Room

Oak Room

Kitchen

### Other

\_\_\_\_\_

### Extras

Ticketing Required

Insurance

Tables

Chairs

## PURPOSE & DATE of REQUEST

PURPOSE of RENTAL: \_\_\_\_\_

# OF PARTICIPANTS: \_\_\_\_\_

YOUR AGE GROUP:  Age 18 Years & Younger  Age 19 Years & Older

DAY/S REQUESTED:  M  Tu  W  Th  F  Sa  Su **TO**  M  Tu  W  Th  F  Sa  Su

DATE REQUESTED:

TO

TIME REQUESTED:

TO

**\*A rental contract will be prepared. This contract MUST BE SIGNED within 10 days and RENTAL FEE PAID as per contract to confirm booking/s. Failure to comply will result in the loss of booking date & fee.**

SIGNATURE of REQUESTEE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_