

***Minutes of the West Shore Parks and Recreation Society
Board of Directors Meeting
held Thursday, March 18, 2010 in the Fieldhouse***

PRESENT: Lanny Seaton, Ken Williams, Shaun Wysiecki (Secretary-Treasurer), Mike Hicks, Dave Saunders (Vice-Chair), Michael Hanson, Terry Young, David Screech, Matt Sahlstrom, Moralea Milne, Jo Mitchell, Roger Wade, Arnie Hamilton

ABSENT: Les Bjola (Chair), Andrew Britton

STAFF PRESENT:

Linda Barnes, Administrator
Wade Davies, Manager of Operations
Cameron Reid, Manager of Finance & Administration
Cindy O'Regan, Manager of Recreation
Lore Cumberbatch, Administrative Secretary

CALL TO ORDER

1. In the absence of the Chair, the Vice-Chair, Director Dave Saunders called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA

2. MOVED/SECONDED by Directors Seaton and Wysiecki that the agenda be approved with the following changes:

Remove Item 6a) under New Business – Tangible Capital Asset Threshold Policy
CARRIED.

APPROVAL OF MINUTES

3. MOVED/SECONDED by Directors Wysiecki and Young that the minutes of the regular meeting held February 11, 2010 be adopted with the following changes:

Item 6 - Report from the Finance Committee – Item I) Equipment Replacement: 2004 4x2 gator
add CARRIED after the motion as follows:

“MOVED/SECONDED by Directors Wysiecki and Seaton that the Board approves the purchases of the equipment noted in items f-l.
CARRIED.”

and

Item 8 – Old Business – Item a – Canadian Soccer Nationals. – motion should be changed to read as follows:

“MOVED/SECONDED by Directors Young and Wysiecki that the Board approves that request to host the support CFB Esquimalt in their bid to host the 2010 Canadian Forces National Soccer Championship in September 2010 and asked staff to proceed with contract negotiations and include conditions 1, 2, 4 and 5 noted above but asked that item 3 the 2nd sentence be changed to state “3. That the event be relocated if inclement weather necessitates the closure of fields. “.

CARRIED”

CARRIED.

CHAIRS REMARKS

4. The Vice-Chair welcomed Mr. Michael Hanson as a citizen representative on the WSPRS Board replacing Mr. Michael Ross. Mr. Hanson is a huge supporter of recreation and community in general and will be a great asset to the WSPR Board.

The Vice-Chair noted that Mr. Ron Dietrich is also in the audience and is WSPRS Maintenance Supervisor.

PUBLIC PARTICIPATION

Chris Anstey, President, Greater Victoria Velodrome Association was on hand to request that West Shore Parks and Recreation Society give access to the GVVA for the upcoming 2010 season.

NEW BUSINESS

5. a) **WSPRS Annual General Meeting – Date Change**

The Administrator brought forward a request to move the Annual General Meeting to ensure the Auditors have time getting the draft audited statements to our May AGM date set for May 13th, she asked that the date be moved to May 20th.

MOVED/SECONDED by Directors Young and Wysiecki that an e-mail be sent out to all Board Members by the Administrative Secretary to move the date to May 20th and to confirm their attendance

OLD BUSINESS

6. a) **Strategic Planning Board Sub-Committee Volunteers**

The Administrator brought forward that due to the change of Board members in 2010 we require additional board member to volunteer to sit on the Committee and asked for volunteers. Directors Moralea Milne and Michael Hanson volunteered.

The Strategic Planning Board Sub-Committee members are as follows:

- Directors Lanny Seaton, Terry Young, Moralea Milne and Michael Hanson

- b) **Tangible Capital Asset Threshold Policy**

This item was removed from the agenda.

FOR INFORMATION

9. a) **Human Resources Staffing Report**

The Administrator presented a report dated February 25, 2010 for the period from January 31 – February 25, 2010.

MOVED/SECONDED by Directors Wysiecki and Young that the Human Resources Staffing Report be received for information.
CARRIED.

b) **Administrator's Report**

The Administrator presented a report dated March 18, 2010 in which she noted that the mild, spring like weather has been of great assistance in moving forward smoothly on the Senior's Activity Centre building. We are on schedule and on budget at this point, and are excited about the progress so far. The new space will be a wonderful addition for both seniors and community programming.

Mild weather has also been helpful in getting many people out to experience WildPlay at our site, and it has become a busy centre of activity, with the true spring still ahead. WildPlay staff continue to be wonderfully helpful and easy to work with, and we have formed a planning group to see how we might increase partnership opportunities.

Our Finance Manager has been working diligently this month to provide our auditors with the required information to complete the 2009 audit, and the process has been considerable smoother as Cameron moves into his third cycle of audit with WSPRS.

Langford Bylaw Enforcement is working once again with WSPRS staff to regroup with youth and other stakeholders to manage ongoing issues of safety and appropriate behaviour at the Skatepark. As the spring has been mild, challenges have arisen earlier in the year, and ongoing communication is necessary to provide a positive experience for everyone.

The first West Shore Wellness Staff challenge events have been well received and the excitement of the Zamboni challenge and Egg and Spoon Hallway Races have been matched by individual contributions to the daily activities that staff can receive points for (e.g.: walk up and down the hill to Bear Mountain 2 times; buy a teammate a coffee; try WildPlay; draw a map of the inside of Centennial Centre etc, etc.) Part time and full time staff have been getting to know each other as many of the activities require interaction with others.

March Break programming was a roaring success, with every camp full and hundreds of children participating in everything from science camp to around the world art camp, to golf and sports camps, with waiting lists for many of the popular camps. As always, our excellent camp staff and programmers provided exceptional activities of high quality, something that West Shore Parks and Recreation has become known for in the community.

The Armageddon Fighting Championship Mixed Martial Event "Aftershock" was attended by close to 2500 people, and was extremely professionally managed, resulting in a gross revenue for WSPRS of approximately \$30,000. Cleaning of the facility in time for the hockey tournament the next day caused some issues, which will be addressed prior to the next event in July. By all accounts, including police, liquor inspector, fans and security staff, the event was an enormous success.

Director Wade noted that kudos should be given to staff as his stepchildren were in the spring break camps and really enjoyed them.

Director Saunders thanked Director Hanson and his JdFMHA parent that assisted JdF staff in cleaning up after the MMA event. He noted that he will be forwarding a letter to JdFMHA.

Director Hanson noted that parents were happy to assist WSPR staff as they are proud of their facility. He noted that staff were very concerned with having JdFMHA staff assist. WSPRS staff should be told that they should not be concerned as this was not an issue. Wade Davies noted that they had issues with staffing and will ensure that this is corrected for the July MMA event.

MOVED/SECONDED by Directors Young and Wade that the Administrator's Report be received for information.
CARRIED.

IN CAMERA

9. MOVED/SECONDED by Directors Wysiacki and Wade that at 7:19 pm the Board enter into an In Camera Session.
CARRIED.

The Board rose without reporting from its In Camera session at 9:25 p.m.
CARRIED.

ADJOURNMENT

10. MOVED/SECONDED by that the meeting adjourned at 9:25 p.m.

Adopted - April 8, 2010