Internal/External Job Posting

POSITION: Facility Maintenance Worker I (FMW I) / Cleaner
SALARY: $28.22 – J05a per hour (wage includes 14% in lieu of benefits)
          $26.07 – J03a per hour (wage includes 14% in lieu of benefits)
CLASSIFICATION: J05a – FMW I
                J03a – Cleaner
HOURS OF WORK: Casual; Applicants must be able to work weekends, evening and midnights. Hours based on organizational needs. With the opportunity for advancement to work as a Facility Maintenance Worker III at a higher rate of pay, depending on qualifications.
STATUS: Auxiliary
CLOSING DATE: February 19, 2020, at 12:00pm
COMPETITION #: 20-11

SUMMARY: West Shore Parks and Recreation Society (WSPRS) is seeking an energetic, organized and positive-minded Facility Maintenance Work/Cleaner to keep things clean, in excellent working condition and help this well-oiled machine deliver the very best of recreation the West Shore has to offer! Do you like working late nights, aspire to drive a Zamboni and be the invisible and unstoppable team that helps create the magic? Look no further! This individual will need to be quick on their feet, have a positive attitude with the ability to adapt and multi-task. WSPRS is located on the Island Highway and features 109 acres of amazing facilities and green space. This individual will have the opportunity to learn about WSPRS Maintenance Department and potentially move up the ranks to call this their permanent home. In addition to being a part of a wonderful team, this person will also be eligible to an additional 14% pay per hour in lieu of benefits and a free membership pass to WSPRS. Come join us - this is a perfect place to work and play!

JOB DUTIES & ACCOUNTABILITIES

Cleaner Duties:
• Sweep, mop, wash floors and arena stands; Vacuum carpeting, area rugs, upholstered furniture; Clean and disinfect bathrooms and fixtures; pick up debris and empty trash containers; clean windows; perform other duties as required.

Facility Maintenance Worker I Duties:
• Performs building and equipment maintenance related to painting, plumbing, janitorial equipment and pool operations.
• Performs building cleaning functions such as mop washing, and strips, washes and scrubbing floors, disinfecting washrooms and change rooms, cleaning public areas and replenishing supplies.
• Maintains contact with teams, organizations and the general public, and advises on facilities’ use and availability according to the booking schedule.
Tests water samples from pools and ensures chlorine, pH and alkalinity levels conform to Health Department requirements. Vacuums and brushes pool walls, gutters and surfaces; backwashes pool filters and disinfects pool decks.

Sets up tables, chairs and other items as required by users’ contract specifications.

Dusts furniture and fixtures, washes and cleans doors and windows, dust mops, collects and disposes of refuse.

Cleans lighting fixtures and changes lights, ceiling panels, globe covers and performs minor repairs.

Notifies supervisor of needed repairs to rooms and fixtures, including but not limited to lighting, plumbing and other structural items.

Maintains the security of the building by ensuring that all doors and windows are locked at the end of each shift or when areas of the building are not in use, maintaining order in the behaviour of users and by patrolling the facility to prevent theft and vandalism.

Performs other related duties as assigned.

**QUALIFICATIONS – Facility Maintenance Worker I / Cleaner**

- High school graduation or equivalent and up to 1 year directly related experience, including some previous technical background and building maintenance and custodial training as applicable.
-池 Operators Certificate I.
- A valid B.C. Drivers Licence (Class 5) is required.
- Knowledge of building maintenance, building cleaning and building trades, including Health Department regulations governing the operation of public pools and rules and regulations which govern public indoor arenas where applicable.
- Knowledge of materials, tools and equipment used in janitorial and building maintenance work, including WHMIS, and the safe handling of chemicals, corrosive materials and pressurized gases.
- Experience in building cleaning and maintenance.
- Ability to work with minimum supervision in carrying out building maintenance and cleaning tasks.
- Excellent interpersonal skills in communicating effectively with staff and the general public.
- Ability to work in and promote a team approach and environment.
- Sufficient physical strength and stamina to perform the required duties is required.
- Incumbent must have sufficient physical strength and stamina to perform the required duties.
- Ability to work a variety of shifts, including days, evenings and nights, weekdays and weekends is required.
- First aid/CPR certificate would be an asset.

A clear and current criminal record check is a condition of employment, and is the financial responsibility of the successful candidate.

**NOTE**: Due to WCB Regulations, steel-toed shoes are a requirement for this position.

**APPLICATIONS**

Resumes and cover letters quoting competition #20-11 to be received prior to February 19, 2020, at 12:00 pm, 
**Attention**: Human Resources, West Shore Parks & Recreation Society, 1767 Island Highway, Victoria BC V9B 1J1, 
Fax: (250) 478-8624; email: jobs@westshorerecreation.ca

This is a union position. Only those candidates under consideration will be contacted.

**Posted: February 5, 2020**

1767 Island Highway, Victoria BC V9B 1J1  PHONE 250-478-8384  www.westshorerecreation.ca