

***Minutes of the West Shore Parks and Recreation Society
Board of Directors Meeting
held Thursday, June 10, 2010 in the Fieldhouse***

PRESENT: Les Bjola (Chair), Lanny Seaton, Shaun Wysiecki (Secretary-Treasurer), Michael Hanson, Terry Young, Matt Sahlstrom, David Screech, Moralea Milne, Arnie Hamilton, Ken Williams

ABSENT: Andrew Britton, Mike Hicks, Jo Mitchell, Dave Saunders (Vice-Chair), Roger Wade

STAFF PRESENT:

Linda Barnes, Administrator
Wade Davies, Manager of Operations
Brian Merryweather, Human Resources Advisor
Lore Cumberbatch, Administrative Secretary

CALL TO ORDER

1. The Chair called the meeting to order at 7:00 pm. As there were several Board members unable to attend this evening's meeting, the Board Photo will be rescheduled to September.

APPROVAL OF AGENDA

2. MOVED/SECONDED by Directors Seaton and Hamilton that the agenda be approved as circulated.
CARRIED.

APPROVAL OF MINUTES

3. MOVED/SECONDED by Directors Milne and Screech that the minutes of the regular meeting held May 20, 2010 be adopted as circulated.
CARRIED.

CHAIRS REMARKS

4. The Chair noted it is exciting to see the level of activity at West Shore Parks and Recreation.

As a side note, management had a meeting to discuss the frontage plans with the Engineering Staff at the City of Colwood. BC Transit had announced that this meeting that they have plans to redevelop the exchange, this has now put the frontage plans on hold until more information has been received from BC Transit. The City of Colwood will be issuing a building permit for the JdF expansion and the frontage will be dealt with at combined meetings with BC Transit and WSPR.

The Chair noted that the Board will be standing down for the months of July and August but will call a meeting if required.

PUBLIC PARTICIPATION

5. President of the JdF 55+ Activity Centre, Ruth Reynolds expressed the excitement of the seniors for the near completion of the expansion project.

NEW BUSINESS

6. N/A

OLD BUSINESS

7. a) WSPRS Board and E-mail Voting

The Administrator brought forward a report dated May 31, 2010 and noted that the bylaws of the WSPR Society allow the Board to “meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit”. However, it has never been agreed upon by any previous Board as to what constitutes acceptable proceedings when it comes to decision making processes. Occasionally in the past, the Board have made decisions by using methods other than voting at a regular monthly meeting and have come back to the Board to review the guidelines brought forward in the report.

After discussion, the Board

MOVED/SECONDED by Directors Screech and Milne that e-mail or voting by phone will be used only for polling and that for issues that arise where a decision is required the Board will vote at a regular monthly Board meeting after receiving information beforehand in their agenda packages or there may be a requirement for the Chair to hold an extraordinary meeting on a particular issue.
CARRIED.

FOR INFORMATION

8. a) Human Resources Staffing Report

The Human Resources Advisor presented a report dated June 1 2010 for the period from May 1 - 31, 2010.

MOVED/SECONDED by Directors Seaton and Screech that the Human Resources Staffing Report be received for information.
CARRIED.

b) Administrator's Report

The Administrator presented a report dated June 7, 2010 and noted the following:

With the weather trying to decide if summer will ever come, we are still anticipating a full and exciting summer lineup of activities, and we will just keep hoping for the sun to finally come out to stay for a few days! As you can imagine, the summer staff are deep in the planning mode and advertising, purchasing and organizing for the start of camps.

We are delighted to welcome Lori Argyle, Bianca Lepitre and Jennifer Buxbaum to their roles with WSPRS as summer supervisors.

The excitement surrounding the new fitness facility continues to build. With the announcement of the grant by the Federal government, our staff have been able to share the good news with our patrons and the community. Public feedback and support for the project is tremendous and everyone is anxiously awaiting the start of construction. We are extremely fortunate to be tendering in this particular construction climate, as the bids received have been favourable to our budget.

Several major events have been occupying staff time in the planning phases. We have been busy organizing the Belmont High School Graduation dinner and dance for the first time at West Shore and anticipate a lovely evening for everyone on June 12th. WSPRS hosts the Relay for Life overnight on the 18th in the Lower Fields with an expected attendance in the hundreds.

As well, staff are working on the preparation for the annual Fishing Derby serving dinner for over 700 people June 20th. All of these events occur, of course, in the middle of ball, tennis, golf and sand volleyball season, summer camp program planning, field maintenance, end of the year school outing bookings at the pool, and Wildplay's increased attendance, which makes for a busy schedule for everyone.

The Shamrocks season has been rocketing along with large crowds in attendance and lots of compliments for the professionalism and cooperation of our staff. We anticipate a large crowd for their Tailgate Party on June 25th, and a continued successful season.

The Seniors Centre is nearing completion, with a Grand Opening event being planned for early September. More information will follow, with invitations to attend and see the wonderful addition to the West Shore facility offerings.

The application by Minor Hockey to host the 2011 TELUS Cup was unfortunately unsuccessful, but we look forward to many other opportunities for high level tournaments this season.

Late item: Juan de Fuca Minor Hockey Association received the Leagues Association of the Year Award.

MOVED/SECONDED by Directors Sahlstrom and Hanson that the Administrator's Report be received for information.
CARRIED.

IN CAMERA

10. N/A

ADJOURNMENT

11. MOVED/SECONDED by Seaton and Mitchell that the meeting adjourned at 7:50 p.m.